

Building Guidelines for In-Person Group Events Lord of Love Lutheran Church

These guidelines are established as reasonable efforts to provide for the safety of all families and individuals that participate in in-person activities at Lord of Love Lutheran Church. Our overall interest is to keep those who are most at risk safe from the virus.

Advisory Information

Each person must assess the risk of attending in-person gatherings.

Those who are vulnerable or high risk should remain at home.

Before attending events, make sure you are not at risk in spreading the virus:

- a. Take your temperature
- b. Stay home if you exhibit any COVID-19 symptoms
- a. Stay home if you may have recently been exposed to someone testing positive for COVID-19

Members are encouraged to participate in Lord of Love's streamed worship, virtual coffee hour, and study opportunities.

Building Sanitation Plan

Church staff and/or specific volunteers will clean used areas following each worship service.

Church staff and/or cleaning service will clean the bathrooms several times per week.

Groups that use the church building are responsible for cleaning following their event using a separate provided procedure.

Guidelines for In-person Group activities

1. Church bathrooms are to be used only if there is a dire need for such facilities.
2. Please assess your personal risk in getting the virus or passing it on to others before attending.
3. Everyone must wear a mask while in the church building congregating with others.
Masks will be available for those who do not have one.
Otherwise, no mask, no entry. We do this out of the love, concern, and safety for our neighbors.
4. Please use the provided hand sanitizer as you enter and exit the building.
5. Everyone must enter the church building through the west main doors. All other doors will remain locked..
6. Everyone is asked to stay 6 ft or more apart from others not living in their home.
Please avoid congregating with others within the church building or the main sidewalk.
7. Attendees are asked to proceed directly to their event location within the building.
Use of smaller, enclosed rooms is to be avoided when more than 3 people are involved.
8. Please refrain from entering other areas of the building not designated for your event.
9. Following your event, please proceed directly out of the building.
10. Group/Event organizer responsibilities:
 - a. Coordinating with the church office regarding dates, times, location in the building, special restrictions, cleaning supplies. Outside groups are asked to provide supplies or help with their cost.
 - b. Opening and securing the building when meetings/events are outside of normal office hours.
 - c. Restricting participation to the number of participants allowed by current guidelines.

- d. Recording names and contact information of those attending the event.
Follow-up with others if an attendee reports becoming ill (or share with appropriate health officials).
Retain this list for at least 3 weeks.
- e. Preparing the area for the event. Arrange tables and chairs to ensure appropriate social distancing of the participants.
- f. Sanitizing the tables, chairs, door handles, etc. following the meeting/event.
Coordinate the use of cleaning supplies with the church office.
- g. Communicating any issues, concerns, or attendee illnesses to the church office.